

Effective Date	February 1, 2016
Impacted Manual #(s)/Manual Title(s):	
Manual 40: Training and Certification Requirements	
Conforming Order(s):	
Associated Issue Tracking Title:	Training and Certification Non-compliance
Committee Approval Path - What committee(s) have already seen these changes?	
SOS OC	
MRC 1st read date:	December 17, 2015
MRC voting date:	January 28, 2016
Impacted Manual sections:	
Section 3 Section 4	
Reason for change:	
Increase the level of operator compliance with the training and certification requirements.	
Summary of the changes:	
<ul style="list-style-type: none"> • Section 3.3: <ul style="list-style-type: none"> – Added language to compliance monitoring section to include Member Representative and Compliance contact in communication of non-compliance – Revised language in compliance monitoring process to include notice of potential OA/OATT violation and possible report to FERC <ul style="list-style-type: none"> • Added Flow chart overview of process – Added language requiring operators/dispatchers to be removed from shift responsibilities if they are not in compliance with the applicable requirements 	

- Initial Training
 - Certification
 - Readiness Exam
 - Continuing Training
- Removed duplicate language from Section 3.2.1
- Changes unrelated to non-compliance issue:
 - Annual review of PJM Training Plan (section 4) in accordance with NERC Standard PER-005
 - Administrative Change: Updated references from edata to Data Viewer
 - Clarifying changes to Section 4.4 describing retesting process for Master Coordinator qualification
 - Minor change to Section 4.7 to remove requirement for weekly self-assessment quiz for Reliability Engineer qualification