

**PJM Transmission Owners Agreement**

**Administrative Committee (TOA-AC)**

**OPEN MEETING NOTICE & AGENDA**

**Wednesday April 13, 2016**

**9:30 AM – 3:00 PM Eastern Time**

**In-Person/WebEx**

Pier 5 Hotel

711 Eastern Ave

Baltimore, MD

Phone: 410-539-2000

Teleconference Number: 866-398-2885

Teleconference Passcode: 332134

WebEx Address: <https://pjm.webex.com>

WebEx Passcode: toa0413pjm

**AGENDA**

1. **Administrative Items** (Chip Richardson)
   * 1. Roll call and confirm quorum
     2. Approve minutes of the March 2016 meeting
2. **PJM RTEP Updates** (Paul McGlynn/Steve Herling)
   * 1. Update on Progress of the Design Standards Task Force
3. **Tie Line Cut-in Process** (Chantal Hendrzak)
4. **FERC Technical Conference on LGIP/LGIA – RM16-12, RM15-21** (Jodi Moskowitz and Chip Richardson)
5. **FERC Technical Conference on Competitive Transmission – AD-16-18** (Chip Richardson)
6. **Annual Meeting Agenda Review** (Chip Richardson)
7. **LIT Update** (Will Keyser)

**Listing of TOA-AC Sub-Committees/Working Groups:**

*Legal Issues Team (LIT) Will Keyser PPL*

*Section 205 Working Group Takis Laios AEP*

*Rules & Procedures Working Group Tom Bainbridge FE*

*TO/TOP Matrix Subcommittee Srinivas Kappagantula and Mark Kuras PJM*

*Physical Security Working Group (PSWG) Takis Laios AEP*

*Security and Resiliency Subcommittee Tom O’Brien PJM*

*Transmission Planning Subcommittee Esam Khadr PSEG*

**Scheduled for Periodic Updates to the TOA-AC:**

*PJM Synchophasor Deployment PJM Annually or as needed*

*Transmission & Substations Committee Takis Laios AEP Quarterly or as needed*

**2016 Meetings at Pier 5 Hotel**

*Thursday, May 19 – at the PJM Annual Meeting*

*Wednesday, July 6*

*Wednesday, Sept 7*

*Friday, October 7*

*Wednesday, November 9*

*No June, August or December meetings*