

## Dispatcher Training Subcommittee

### WebEx

January 18, 2022

9:00 a.m. – 10:00 a.m. EPT

#### Administration (9:00-9:05)

##### 1. Welcome

Maureen Curley, PJM, reviewed announcements, anti-trust, Code of Conduct and attendance.

##### 2. Approval of meeting minutes from December 2021

The December 2021 Meeting minutes were accepted without any correction or deletions

##### 3. Request for any additional agenda items

#### Monthly Items & Training Updates (9:05-9:45)

##### 4. Compliance Update (9:05 – 9:10)

The DTS was provided with an update on member compliance with PJM Training and Certification requirements, per Manual 40.

Companies were reminded to contact [TrainingSupport@pjm.com](mailto:TrainingSupport@pjm.com) if they have an operator who is getting close to a training/certification requirements due date. PJM will work with the individuals on a plan to meet the requirements.

##### 5. 2022 PJM Drills (9:10 – 9:15)

- Brian Lynn, PJM, briefly discussed 2022 Drill plans. For questions, please contact [Brian.Lynn@pjm.com](mailto:Brian.Lynn@pjm.com).

##### 6. Manual 40 Revision (9:15 – 9:25)

Doug Guignet, PJM, reviewed the proposed changes to PJM Manual 40: Training and Certification Requirements as part of the annual review. For additional details on the M40 changes please see item 6 in the meeting minutes.

##### 7. Training Items (9:25 – 9:40)

- Draft Training Plan

The [2022 draft training plan](#) has been updated on the website and includes a mix of in-person and virtual instructor-led events. In-person training is scheduled to begin with the Operator Seminar (dates beginning in March 2022). For additional details on the Seminar please see the meeting materials. Additional details on event logistics will be shared as they're available. For questions, please contact [TrainingSupport@pjm.com](mailto:TrainingSupport@pjm.com).

There are no instructor-led sessions scheduled for June and July, while the training department works on migrating training content to a new Content Management System. For questions about the training schedule, please contact [TrainingSupport@pjm.com](mailto:TrainingSupport@pjm.com).

- LMS Reports

The DTS reviewed member questions related to Student Detail Reports from the LMS. For questions, please contact [TrainingSupport@pjm.com](mailto:TrainingSupport@pjm.com).

- Training Activity Form Updates

The DTS was reminded that the training activity submission forms were updated to include additional task/topic associations for 2022. The updated forms are available under the Training Activity Forms section on the [Member Training Liaison](#) page.

## 8. Additional Items from the DTS (9:40 – 9:50)

No additional items from the DTS.

### Compliance Updates (9:45)

- See January OC Meeting Materials for Reliability Compliance Update: <http://www.pjm.com/committees-and-groups/committees/oc.aspx>

Future Meeting Dates and Materials			Materials Due to Secretary 	Materials Published
Date	Time	Location		
February 15, 2022	9:00 a.m.	WebEx	2/7/2022	2/10/2022
March 15, 2022	9:00 a.m.	WebEx	3/7/2022	3/10/2022
April 19, 2022	9:00 a.m.	WebEx	4/11/2022	4/14/2022
May 16, 2022	9:00 a.m.	WebEx	5/6/2022	5/11/2022

January Attendees

Aaron Rogers	EKPC
Áine Hasham	PJM
Allen Halliwell	First Energy
Andre Francis	SMECO
Ashley Scheelar	TransAlta
Ben Parent	PPL
Benjamin Miller	PJM
Brian Croteau	Boston Energy
Brian Lynn	PJM
Chris Lauer	UGI
Chris Norton	AMP
Chris Oleary	PSEG
Christopher Taylor	Duquesne Light
Daniel Restucci	PJM
Derrick Swym	First Energy
Douglas Guignet	PJM
Elizabeth Davis	PJM
Eric Bryant	First Energy
Erica Breslin	PJM
Jack Stanton	First Energy
James Rucci	Constellation
Janell Fabiano	PJM
Jason Proconiar	Buckeye Power
Jennifer Ford	First Energy
Jessica Shenk	Dominion Energy
Jim Eckels	First Energy
Jim Gluck	PJM
John Wilson	First Energy
Jonathan Fowler	ACE
Josh Benson	Dayton

Kara Smith	Buckeye Power
Katherine Laing	Dominion Energy
Kelly Blackmer	GridForce
Kyle Brouillette	ComEd
Lonnie Bush	First Energy
Mark Garza	First Energy
Mark Grear	Constellation
Mark Russomano	PPL
Marquette Hooker	Dominion Energy
Maureen Curley	PJM
Michael Goulding	Silver Run Electric
Michael Hoke	PJM
Nick Corder	TYR Energy
Pamela Wiggins	Public Service
Paul Hesson	WM Renewables
Peter Salerno	First Energy
Richard Brown	PJM
Richard Vendetti	CPP
Robert Felix Jr	Duquesne Light
Robin Perdue	Duquesne Light
Ronald Wong	Duke Energy
Ronnie Mollohan	EKPC
Scott Simpson	Constellation
Shodhan Patel	Constellation
Steven Mines	AEP
Sue Ziegler	BGE
Thomas Cichowski	Duquesne Light
Treasa Himmelspach	AEP
Tunisia Riley	ComEd
William Depasquale	PJM

Author: Maureen Curley

**Antitrust:**

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

**Code of Conduct:**

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.



# Meeting Minutes

As of January 24, 2022

**Public Meetings/Media Participation:**

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings. PJM may create audio, video or online recordings of stakeholder meetings for internal and training purposes, and your participation at such meetings indicates your consent to the same.

Provide feedback on the progress of this group: [Facilitator Feedback Form](#)  
Visit [learn.pjm.com](http://learn.pjm.com), an easy-to-understand resource about the power industry and PJM's role.