

Dispatcher Training Subcommittee

WebEx

August 15, 2023

9:00 a.m. – 10:00 a.m. EPT

Administration (9:00-9:05)

1. Welcome

Maureen Curley, PJM, reviewed announcements, anti-trust, Code of Conduct and attendance.

2. Approval of meeting minutes from July 2023

The July 2023 Meeting minutes were accepted without any correction or deletions.

3. Request for any additional agenda items

Monthly Items & Training Updates (9:05-9:45)

4. Compliance Update (9:05 – 9:10)

The DTS was provided with an update on member compliance with PJM Training and Certification requirements, per Manual 40.

Companies were reminded to contact TrainingSupport@pjm.com as early as possible if they have an operator who is getting close to a training/certification requirements due date. PJM will work with the individuals on a plan to meet the requirements, including additional training courses or exam retesting as needed.

5. PJM Drills (9:10 – 9:15)

2023 Spring Restoration Drill	<i>Complete</i>
2023 Summer Emergency Procedures Drill	<i>Complete</i>
2023 Fall Restoration Drills	Multiple
2023 Winter Emergency Procedures Drill	TBD
2023 GridEx VII	11/14/23-11/15/23

Ed Figuli, PJM, reviewed details for the upcoming 2023 GridEx VII drill. For additional information, please see the [meeting materials](#). For questions, please contact Edward.Figuli@pjm.com or Nitin.Sem@pjm.com.

Danny Restucci, PJM, provided an update on the 2023 Fall Restoration Drills. For additional information, please see the [meeting materials](#). For questions, please contact Douglas.Guignet@pjm.com or Daniel.Restucci@pjm.com.

6. Training Items (9:15 – 9:40)

- 2023 Annual Training Plan

Maureen Curley, PJM, provided an update on the 2023 Annual Training Plan. The draft calendar for the remainder of 2023 is posted on the website. Sessions through October are open for registration.

The DTS was reminded about the Reserves Performance Just-in-Time training that is required for Generation Dispatchers. Training is due by 9/30/2023. Please contact TrainingSupport@pjm.com with any questions.

- Training Activity Submissions

The DTS was reminded to submit training records for operators/dispatchers so that their records can be updated in the PJM LMS. For questions, please contact TrainingSupport@pjm.com.

- Certification Program Update

Michael Hoke, PJM, provided an update on the certification program. If individuals are experiencing difficulty scheduling an exam, please contact TrainingSupport@pjm.com and PJM will follow up with the account representative.

- Mid-year Reminders

Marc Farinas, PJM, reminded the DTS that the mid-year program evaluation is now available in the PJM LMS via the DTS Company Accounts. For questions about the evaluation or for assistance in accessing this account, please contact TrainingSupport@pjm.com.

Additionally, PJM has begun sending status reports to Training Liaisons related to the annual training requirements. The DTS was encouraged to review their personnel lists to ensure that PJM has accurate data for operations personnel. For questions, please contact TrainingSupport@pjm.com.

- 2023 Train-the-Trainer

Erica Breslin, PJM, provided an update on this year's Train-the-Trainer program. Additional details will be available at the next DTS meeting. For questions, please contact TrainingSupport@pjm.com.

7. Additional Items from the DTS (9:40 – 9:45)

No additional items from the DTS.

Information Only Posting

- See August OC Meeting Materials for Reliability Compliance Update: [OC Website](#)

Future Meeting Dates and Materials			Materials Due to Secretary	Materials Published
Date	Time	Location		
September 12, 2023	9:00 a.m.	WebEx	9/5/2023	9/7/2023
October 17, 2023	9:00 a.m.	WebEx	10/10/23	10/12/23
November 13, 2023	9:00 a.m.	WebEx	11/6/2023	11/8/2023
December 12, 2023	9:00 a.m.	WebEx	12/5/2023	12/7/2023

Author: Maureen Curley

August Attendees

Nate Wyatt	ACES Power
Chris Stevens	AEP
Treasa Himmelspach	AEP
Vince Guntle	American Powernet
Jason Proconiar	Buckeye Power
Scott Simpson	Constellation
Alyssa Kelley	Dominion Energy
Bradley Brueggemann	Dominion Energy
Kathy Laing	Dominion Energy
Renae Forbes	Dominion Energy
Christopher Taylor	Duquesne Light
Nick Greenhawk	Easton Utilities
Sue Ziegler	Exelon-MAS/BGE/PEPCO
Allen Halliwell	First Energy
Ben Wagar	First Energy
Derrick Swym	First Energy
Jim Eckels	First Energy
Benjamin Bernier	Mercuria

Patrick Parasram	ORU
Áine Hasham	PJM Interconnection
Daniel Restucci	PJM Interconnection
Doug Guignet	PJM Interconnection
Edward Figuli	PJM Interconnection
Erica Breslin	PJM Interconnection
Marc Farinas	PJM Interconnection
Maureen Curley	PJM Interconnection
Michael Hoke	PJM Interconnection
Pamela Wiggins	Public Service
Jim Augello	Siemens/Neptune
Michael Goulding	Silver Run Electric
Nick Corder	TYR Energy
Brian Stettler	UGI Energy Services
Chris Lauer	UGI Energy Services

Antitrust:

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

Code of Conduct:

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

Public Meetings/Media Participation:

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio,



Meeting Minutes

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The use of the Webex chat feature during meetings shall be primarily reserved for administrative and logistical purposes, such as managing a question or comment queue, noting technical difficulties, and meeting support or management purposes. Utilizing Webex chat for any other commentary should be limited to short phrases. Detailed commentary or substantive dialog shall be shared orally by entering the speaker queue.